

## **Blewbury Neighbourhood Plan Steering Group**

### **Minutes of Meeting on 9<sup>th</sup> February 2015 in the Melland Room**

**Present:** Ian Bacon (IB), Nick Chancellor (NC), Eric Eisenhandler (EE), Richard Farrell (RF), Mike Marshall (MM), Pat Mattimore (PM), Anne Millman (AM), Alex Musson (AMus), John Ogden (JO), Angela Hoy (AH)

**Apologies:** Dermot Mathias (DM), Jo Lakeland (JL), Gwyn Rees (GR), Andrew Maxted (AMax), Kally Peigne (KP).

**Minutes** of the meeting held on 7<sup>th</sup> January were agreed, with the inclusion of mention of a letter received by Dermot Mathias from Chris Kauntze regarding possible development areas.

**Matters Arising:** IB advised he had asked Lydia Wanstall if she would be willing to take on the role of Secretary but regrettably she did not feel able to take this on. However, DM had intimated that Helen Mathias might be willing to take on the role of Minute Secretary. An additional person was required to collect and disseminate information, no suggestions so far. However, Lydia might be interested in becoming part of the editorial group, when the report was being put together. Lorraine Ferguson was suggested as a possibility for formal setting out of the final document; she is very experienced but would charge a fee (she had done excellent work on "View from the Hill"). IB confirmed there were funds available. EE confirmed he had set up an online Group Archive for storing communications, so far not used. IB reported he had spoken to AMax who advised he would be bringing a newly appointed officer to the next meeting whose role was solely to deal with Neighbourhood Plans. Concern was expressed about whether the Vale's Local Plan would be delayed as a result of the recent fire at their offices, which might have an effect on when our own would be produced. It was agreed that in future minutes should be dated and state the name of the author.

**Update on Housing Needs Survey:** AM had produced a draft document for the Public Meeting on 28<sup>th</sup> February containing a comparison between our recently gathered statistics and those of the 2011 Census, which were largely in agreement, and listing the key points. On the second page were listed Provocation questions to spark discussion and a section at the bottom asking for volunteers to become part of focus groups to discuss these further, hopefully with some younger people. All AGREED this document should be circulated to everyone at the Presentation. AM agreed to include further demographics into the document and to circulate a final version.

**February Event:** Agreed there should be a 'panel of experts' consisting of DM, Brian Duckett (BD) or his colleague Tanya Morris, who had done a lot of the work on the Landscape Appraisal, and NC or AM. Meeting would open at 2pm with discussions at 2.30pm and 6pm; tea and biscuits and pictures (JG to be asked if he can supply those supplied at kick off event) would be in the Vale Room. Room set up would be as before, stage on the North side with chairs in horseshoe shape in front of it. Display material would be on boards on tables around the perimeter of the room.

The **Contents** team would produce these; boards and Velcro, boards to be obtained from Sustainable Blewbury (JL) and the school (PM). It was suggested that several design scenarios (such as the green in the middle of Bridus Mead, images of different architectural styles) could be drawn up and ask people to identify which ones they

liked/disliked with pins or flags. Design features such as higher environmental standards could be the subject of a focus group. The **Contents** team also agreed to get in touch with DM and arrange a meeting as soon as he was back from holiday. NC would draw up A3 posters of survey findings. EE advised that JL had A3 laminator. We should buy some laminating pouches.

The **Logistics** team had met and discussed catering, which PM would organise. Volunteers had been approached to do teas. Also need someone on the door to take names of attendees; AH and IB offered. Chris Whatmore had agreed to help with the sound, if required. AH advised that the WI had a roving microphone, if thought necessary. AM and NC suggested recording the proceedings and could bring Dictaphones. Setting up would start at 11am, five volunteered. EE had drafted a poster based on Elphin's original design. All AGREED design was fine and it would be printed on yellow paper on IB's printer and laminated for display around the village ASAP – event only two weeks away!

DM would need to close each discussion stating what comes next for the BNDP.

**Update on Landscape Appraisal:** IB would speak to BD who may also have ideas he would like to see discussed. NB None of us has yet seen it – should be circulated before the event.

**Sustainability Scoping Report/Strategic Environmental Assessment:** IB reported on a conversation with AMax who did not think it was necessary for us to carry out this work. This contradicted advice received earlier from Riki Therivel. As both AMax and the new appointee would be at the next meeting, the subject would be further discussed then.

**Any other business:** AM advised that the General Election in May might prove to be a difficult time for setting up the focus groups.

PM reported she had received an invoice for hire of the Melland Room for the whole of 2015; it was AGREED just to pay each month's fee as it became due, IB would deal. NC would also pass the invoice for the Housing Survey to JO.

**Next meeting: Monday 9<sup>th</sup> March 2015 in the Melland Room at 7.30pm**

Angela Hoy  
11<sup>th</sup> February 2015